

Date: April 26, 2017

To: Board of Directors

From: Neil McFarlane *Neil McFarlane*

Subject: RESOLUTION 17-04-30 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH AECOM TECHNICAL SERVICES, INC. FOR DESIGN SERVICES OF INTERSECTION AND BUS STOP IMPROVEMENTS FOR PEDESTRIAN SAFETY ALONG THE POWELL-DIVISION CORRIDOR

1. Purpose of Item

The purpose of this item is to request that the TriMet Board of Directors (Board) authorize the General Manager to execute a contract with AECOM Technical Services, Inc. (AECOM) for design services for intersection and bus stop improvements for pedestrian safety along SE Powell Blvd and SE Division St. (Project).

2. Type of Agenda Item

- Initial Contract
 Contract Modification
 Other _____

3. Reason for Board Action

Board approval is required for personal services contracts obligating TriMet to pay in excess of \$150,000.

4. Type of Action

- Resolution
 Ordinance 1st Reading
 Ordinance 2nd Reading
 Other _____

5. Background

This Project is part of an ODOT grant under the Statewide Transportation Improvement Program, and will be funded entirely by ODOT, the City of Portland, and the City of Gresham. TriMet is tasked with delivering the Project, which will promote pedestrian safety along the Powell and Division corridors. Though the work will supplement and enhance the Division Transit Project at several intersections on Division Street from SE 60th Avenue to downtown Gresham, the primary focus is to make pedestrian crossing and bus stop safety improvements at key transit nodes along Powell Blvd from SE Cesar Chavez Blvd to SE 151st Avenue. The Project locations have been selected and reviewed by representatives of

TriMet, the City of Portland, ODOT, and the City of Gresham, and approved through the regional transportation funding process.

6. Procurement Process

On January 22, 2017, TriMet issued a Request for Proposals (RFP) for these services, which are expected to include survey, design, permitting, and construction management work. The RFP sought firms with design services expertise of a similar nature and scale to this Project and included the following criteria: qualifications of the firm and key individual experience; work plan; quality plan; diversity plan; the availability of key personnel in Portland and local jurisdiction experience; and cost estimating and cost controls. On February 9, 2017, TriMet received seven proposals in response to the RFP.

This procurement was subject to the Brooks Act, also known as Qualifications-Based Selection. Qualifications-Based Selection is a procurement process which is utilized when selecting architects and engineers for design contracts. In a Qualifications-Based Selection procurement, the agency must select the most qualified firm, and then negotiate a fair and reasonable price for the required professional services. Price quotations are not permitted as a consideration in the selection process.

TriMet appointed an evaluation committee (EC) to review and evaluate the proposals, which was comprised of staff from TriMet's Capital Projects and Construction division and office of Diversity and Transit Equity. EC members were selected based on their expertise, experience, and knowledge related to the Project. TriMet received proposals from AECOM; AKANA; David Evans and Associates, Inc. (DEA); DOWL, LLC; KPFF, Inc.; Parametrix, Inc.; and TCC & Associates, Inc. The EC ranked the proposers in accordance with the procedures and criteria established in the RFP. After completing this review, the EC determined that AECOM, DEA, KPFF and Parametrix were within the competitive range and held interviews with these four firms. After interviews, AECOM was determined to be the highest ranked proposer. Full scores for all proposers are as follows:

Firm	Possible Points	AECOM	AKANA	DEA	DOWL	KPFF	Para.	TCC
Corporate Experience	15	12	11	13	10	12	12	9
Personnel Experience	30	24	21	24	21	23	24	20
Work Plan/Quality Plan / Diversity Plan	30	27	23	25	22	22	24	19
Availability in Portland & Track Record	15	13	12	13	10	13	12	8
Cost Estimating & Controls	10	8	6	8	6	8	8	5
Total Score	100	84	73	83	69	78	80	61

Accordingly, TriMet proposes to award a contract to AECOM. In accordance with Qualifications-Based Selection, the direct labor costs and overall contract value were negotiated after selection of the contractor. The attached Resolution authorizes the award of a contract in an amount not to exceed \$400,000 for the design services on the Project. TriMet staff has determined that the price is fair and reasonable, and this amount is within the budget established for this work.

7. Diversity

In its proposal, AECOM indicated that it expects to achieve approximately 20 percent M/W/ESB participation on this contract by subcontracting work in the areas of survey, utility design, traffic engineering support, lighting design, and permitting.

8. Financial/Budget Impact

The Project will be funded entirely by ODOT and the local jurisdictions. ODOT will provide approximately 90 percent of the funding through a grant under the Statewide Transportation Improvement Program, and the Cities of Portland and Gresham will provide the other 10 percent as local match. A portion of the design work for the Project is included in the FY 2017 budget. Completion of design and construction of the Project is planned to follow as part of TriMet's FY 2018, 2019, and 2020 capital budgets.

9. Impact if Not Approved

TriMet's alternative would be to hire additional staff to complete the design work. This option is not preferred because procurement of this contract requires highly specialized expertise and addresses a short term staffing need that will not exist after this work is complete. The completion of work would also be delayed.

RESOLUTION 17-04-30

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH AECOM TECHNICAL SERVICES, INC. FOR DESIGN SERVICES OF INTERSECTION AND BUS STOP IMPROVEMENTS FOR PEDESTRIAN SAFETY ALONG THE POWELL-DIVISION CORRIDOR

WHEREAS, TriMet has authority under ORS 267.200 to enter into a contract with AECOM Technical Services, Inc. for Design Services for Intersection and Bus Stop Improvements for Pedestrian Safety Along the Powell-Division Corridor (Contract); and

WHEREAS, the total amount of the Contract is expected to exceed \$150,000; and

WHEREAS, the TriMet Board of Directors (Board), by Resolution dated November 25, 2009, adopted a Statement of Policies requiring the Board to approve personal services contracts obligating TriMet to pay in excess of \$150,000;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Contract shall be in conformance with applicable laws.
2. That the General Manager or his designee is authorized to execute the Contract.

Dated: April 26, 2017

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department