



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	December 12, 2018
		Time:	9:00 a.m.
Presiding:	Travis Stovall, Vice President	Location:	World Trade Center, Bldg. 2 Plaza Conference Room 25 S.W. Salmon Portland, Oregon 97204
Board Members Present:	Keith Edwards Ozzie Gonzalez Linda Simmons Travis Stovall	Board Members Absent:	Lori Irish Bauman Kathy Wai Bruce Warner

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

Vice President Stovall called the business meeting to order at 9:50 a.m.

1. Board Reports:

- A. **Finance & Audit Committee Meeting Report** – Director Stovall reported that the Committee met this morning and discussed: 1) aligning the budget with the Strategic Financial Plan; 2) FY 2019 budget transfers, and 3) staff realignment.
- B. **Transit Equity Advisory Committee** – Director Gonzalez reported that the Committee met yesterday December 11th and discussed: 1) the status of the Low-Income Fare program; 2) ideas on how to get more feedback and input from the Youth Commission; and 3) future topics for TEAC discussions and work sessions.

2. General Manager Report

- A. **Double-Decker Bus** – Doug Kelsey stated that the pilot double-decker bus is outside for viewing and will be in service today to help out during the WES service disruption – this will be an opportunity to hear people’s thoughts on the bus. Doug Kelsey noted that although this bus is a diesel, we will be looking at electric double-decker buses in the future.
- B. **Ridership** – Doug Kelsey reported on the results for November 2018.
- C. **Hop Fastpass** – Rhyan Schaub, Director of Fare Revenue and Administrative Services, provided an update on the rollout of the Hop Fastpass and responded to Board questions.
- D. **Steps to Prevent Operator Assaults** – Harry Saporta presented the Transit Police Report on assaults that have occurred over the past three years and provided a PowerPoint that outlined the diverse membership of the Security Continuous Improvement Team, the completed and ongoing activities of the Team, including installation of protective panels on new buses and retrofitting of current buses, and renewal of efforts to secure more legal protection from assaults for transit workers from the legislature.

- E. **Quarterly Performance Indicators** – Maurice Henderson, Chief Operating Officer, presented a PowerPoint and explained the key elements of the third quarter report and answered Board questions.

3. Consent Agenda

Director Edwards asked that Resolution 18-12-77 be removed from the consent agenda and considered under Resolutions.

Action: Linda Simmons moved to approve the consent agenda items listed below; Keith Edwards seconded the motion. The Board approved the motion unanimously.

Approval of Board Meeting Minutes for October 24, 2018 and November 14, 2018

Resolution Directing that the Reading of all Ordinances Be By Title Only

Resolution 18-12-76 Authorizing an Amendment to a Lease with Harrison Square LLC for Certain Real Property Located at 1800 SW First Avenue

Resolution 18-12-78 Authorizing Submission of Eight Grant Applications for FY2019 Federal Formula and Discretionary Funds to the Federal Transit Administration

4. Resolutions

Doug Kelsey and staff introduced the following resolutions and responded to Board questions:

Resolution 18-12-77 Adopting a Revised Anti-Drug and Alcohol Policy

Director Edwards expressed the importance of ensuring that employees have resources available to them to get the help needed to overcome substance abuse and asked if our plan aligns with the Department of Transportation's (DOT) plan.

Kim Sewell stated that TriMet agrees on the importance of helping employees with substance abuse and has an employee assistance program in place that provides that help. Kim Sewell clarified that this amendment is related to the DOT's mandated increased rate of testing so that our revised plan aligns with DOT requirements. Harry Saporta explained that if an employee comes forward to let TriMet know the employee has a substance abuse problem before an incident occurs, the employee can get the necessary help without negative employment consequences. Harry Saporta added that in most cases when an incident occurs the employee has an opportunity to enter into a second chance agreement if the employee is willing to get the help needed.

Action: Ozzie Gonzalez moved approval of Resolution 18-12-77; Linda Simmons seconded the motion. The Board approved the motion unanimously.

Resolution 18-12-79 Authorizing an Amendment of an Agreement with Prosper Portland for Construction and Purchase of Property for a Transit Police Facility

Action: Ozzie Gonzalez moved approval of Resolution 18-12-79; Keith Edwards seconded the motion. The Board approved the motion unanimously.

Resolution 18-12-80 Authorizing a Contract with SP Plus Corporation for Powell Garage Employee Shuttle Services

Action: Linda Simmons moved approval of Resolution 18-12-80 with the amendment to note the four annual contract renewal options and total contract cost on the resolution; Keith Edwards seconded the motion. The Board approved the motion unanimously.

Resolution 18-12-81 Authorizing a Modification to a Contract with Cummins, Inc. (Cummins) for the Purchase of Cummins Engine Parts and Fleetguard Filtration Products for TriMet Bus Maintenance

Action: Ozzie Gonzalez moved approval of Resolution 18-12-81; Linda Simmons seconded the motion. The Board approved the motion unanimously.

Resolution 18-12-82 Authorizing Contracts with CBM Systems LLC, Columbia Pressure Washing LLC, and Relay Resources Enterprises for Custodial Goods & Services for TriMet Facilities and Transit

Action: Keith Edwards moved approval of Resolution 18-12-82; Ozzie Gonzalez seconded the motion. The Board approved the motion unanimously.

Resolution 18-12-83 Authorizing a Contract with Complete Coach Works for Driver Protection System (DPS) Units for New Flyer and Gillig Buses

Action: Linda Simmons moved approval of Resolution 18-12-83; Ozzie Gonzalez seconded the motion. The Board approved the motion unanimously.

Resolution 18-12-84 Authorizing a Contract with Global Signals Group for Construction Services for the Cleveland MAX Station Signal and Communications System Equipment

Doug Kelsey noted that the amount of the contract on the Resolution should read \$2,793,416.23.

Action: Ozzie Gonzalez moved approval of Resolution 18-12-84; Linda Simmons seconded the motion. The Board approved the motion unanimously.

Resolution 18-12-85 Authorizing a Contract with Morris & Stevens, Inc. for Fourth Bus Base Site Property Management Services

Action: Keith Edwards moved approval of Resolution 18-12-85; Ozzie Gonzalez seconded the motion. The Board approved the motion unanimously.

5. Ordinance and Public Hearing

Ordinance 352 of the Tri-County Metropolitan Transportation District of Oregon (TriMet) Amending Chapter 14 of the TriMet Code to Revise the Definition of “Net Earnings from Self-Employment” (First Reading and Public Hearing)

General Counsel Shelley Devine read Ordinance 352 by title only and explained the change to the TriMet Code.

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Vice President Stovall opened the Public Hearing on Ordinance 352 – no one addressed the Board.

6. Other Business & Adjournment

There were two briefing items scheduled: 1) Risk Registry and 2) Legislative Update. Because there were three Board members out and Director Gonzalez had to leave at 11:45 a.m., it was agreed to hear from staff on those items at a later date.

Hearing no further business, Vice President Stovall adjourned the meeting at 11:35 a.m.

Respectfully submitted,



Kelly Runnion, Recording Secretary