

**Date:** January 23, 2019

**To:** Board of Directors

**From:** Doug Kelsey 

**Subject:** **RESOLUTION 19-01-07 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH JACOBS ENGINEERING GROUP, INC. (JACOBS) FOR DESIGN SERVICES FOR BLUE LINE STATION REHABILITATION PROGRAM (SERVICES)**

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**1. Purpose of Item**

The purpose of this item is to request that the TriMet Board of Directors (“Board”) authorize the General Manager to execute a contract with Jacobs Engineering Group, Inc. (“Jacobs”) for Design Services for the Blue Line Station Rehabilitation Program (“Services”).

**2. Type of Agenda Item**

- Initial Contract
- Contract Modification
- Other \_\_\_\_\_

**3. Reason for Board Action**

Board approval is required for personal services contracts obligating TriMet to pay in excess of \$500,000.

**4. Type of Action**

- Resolution
- Ordinance 1<sup>st</sup> Reading
- Ordinance 2<sup>nd</sup> Reading
- Other \_\_\_\_\_

**5. Background**

The eastside Blue Line MAX stations were built in 1986, and have now been in service for over 30 years. Existing station facilities are in need of upgrades and rehabilitation to bring them up to a state of good repair in which they meet current TriMet safety, security, and aesthetic standards.

Under this contract, TriMet is seeking a contractor to take up to six (6) stations through final design and construction. The stations within the scope of this contract are E 102<sup>nd</sup> Ave., E 172<sup>nd</sup> Ave., E 181<sup>st</sup> Ave., Ruby Junction/E 197<sup>th</sup> Ave., Gresham Central Transit Center and Cleveland Ave. It is anticipated that one (1) to two (2) stations will be completed per fiscal year, depending on funding availability.

Additionally, the Contractor will provide assistance during the associated construction work and coordinate with the selected construction manager/general contractor.

## 6. Procurement Process

TriMet conducted a competitive, qualifications based Request for Proposals (“RFP”) process in accordance with ORS 279C.105, Oregon’s method for procuring engineering services. The RFP was issued on October 17, 2018 with a due date of November 14, 2018. The RFP was advertised on TriMet’s TriP\$ website. A pre-proposal meeting for interested firms was held on October 25, 2018 at TriMet’s Harrison Square office. TriMet received three proposals in response to the RFP from Convergence Architecture (“Convergence”); OAC Services, Inc. (“OAC”) and Jacobs.

An Evaluation Committee (EC) comprised of staff from TriMet’s Engineering & Construction and Transit Equity, Inclusion & Community Affairs departments was appointed to review, evaluate and score the proposals. The evaluation criteria in the RFP included Corporate Experience; Personnel Experience; Work Plan, Quality Control and Diversity; Availability in Portland and Track Record; and Cost Estimating and Cost Controls. A total of 100 points was available. Price was not included as an evaluation factor. After reviewing initial technical scores, the EC determined that two firms (Jacobs and Convergence) were in the competitive range for interviews. These interviews were conducted on December 3 and December 4, 2018, respectively. Key members of the proposed project team from each firm were present and answered questions from the EC regarding their technical proposals. After interviews, the EC determined that Jacobs was the highest ranked proposer.

Final full scores for the proposers are as follows:

Criterion (points)	Proposers		
	Convergence	Jacobs	OAC
Corporate Experience (15)	10.75	14.00	9.75
Personnel Experience (35)	27.25	31.00	25.75
Work Plan/Diversity (30)	25.75	26.00	22.00
Local Presence (10)	8.00	8.75	5.25
Cost Estimating/Controls (10)	8.75	8.50	4.50
<b>Total</b>	<b>80.50</b>	<b>88.25</b>	<b>67.25</b>

Based on the final technical scores, TriMet formally opened negotiations with Jacobs. Jacobs was asked to submit labor, overhead, and profit rates for themselves and any subcontractors. TriMet staff has determined that the negotiated rates are fair and reasonable in relation to the local market for this type of work and comparison with other rates for similar services.

In accordance with a Qualifications-Based Selection, the overall contract value was also negotiated after selection of the contractor. The attached Resolution authorizes the award of a contract in an amount not to exceed \$1,920,500 for the Services. The negotiated contract amount is also within the budget established for this work.

## 7. Diversity

Jacobs’s workforce is comprised of 23 percent women and 13 percent minorities. Jacobs will be utilizing M/W/E/SDVBE certified firms for approximately 23 percent of the work in the areas of structural engineering and lighting design.

**8. Financial/Budget Impact**

The maximum amount of the contract will be \$1,920,500 over 5 years. This is a task order based contract. Task order amounts are covered under annual Capital Projects budgets.

**9. Impact if Not Approved**

TriMet could re-procure the contract, however, this option is not recommended because Jacobs is a well-qualified firm, has offered fair and reasonable pricing, and re-procurement is unlikely to result in greater competition.

**RESOLUTION 19-01-07**

**RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH JACOBS ENGINEERING GROUP, INC. (JACOBS) FOR DESIGN SERVICES FOR BLUE LINE STATION REHABILITATION PROGRAM (SERVICES)**

**WHEREAS**, TriMet has authority under ORS 267.200 to enter into a contract with Jacobs Engineering Group, Inc., (“Jacobs”) for Design Services for the Blue Line Station Rehabilitation Program (“the Services”); and

**WHEREAS**, the total amount of the Contract exceeds \$500,000; and

**WHEREAS**, the TriMet Board of Directors (“Board”), by Resolution dated October 25, 2017, adopted a Statement of Policies requiring the Board to approve personal services contracts obligating TriMet to pay in excess of \$500,000

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Contract shall be in conformance with applicable laws.
2. That the General Manager or his designee is authorized to execute the Contract in an amount not to exceed \$1,920,500.

Dated: January 23, 2019

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Recording Secretary

Approved as to Legal Sufficiency:

  
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Legal Department