

Date: February 24, 2016

To: Board of Directors

From: Neil McFarlane *Neil McFarlane*

Subject: RESOLUTION 16-02-12 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING AN APPLICATION TO THE OREGON DEPARTMENT OF TRANSPORTATION FOR DISCRETIONARY SPECIAL TRANSPORTATION FUNDS BASED ON SPECIAL TRANSPORTATION FUND ADVISORY COMMITTEE RECOMMENDATIONS

1. Purpose of Item

The purpose of this Resolution is to approve the Special Transportation Fund Advisory Committee (“STFAC”) recommended funding levels and project rankings for the FY2016-FY2019 period and to authorize submission of an application to the Oregon Department of Transportation (“ODOT”) Public Transit Division for funding of the projects. The Discretionary Special Transportation Funds (“STF”) are state funds intended to support coordinated transportation services for seniors and persons with disabilities in the three-county region. This Resolution also authorizes the General Manager to enter into funding disbursement agreements with transportation providers.

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other: Approve application to ODOT for STFAC recommended Discretionary STF funding levels for support of transportation programs and services for seniors and persons with disabilities, and authorize agreements with transportation providers.

3. Reason for Board Action

TriMet, as the state-designated STF Agency must distribute STF grant funds to transportation providers. This special off-biennium addition of Discretionary STF funds distribution is ultimately determined by ODOT but TriMet, as the STF Agency, must develop rankings and applications for funding to ODOT based on recommendations by the STFAC.

4. Type of Action:

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

The State STF grant program is intended to provide a source of revenue in support of transportation services for seniors and persons with disabilities. This year, ODOT is providing additional Discretionary Special Transportation Funds through a competitive grant program. This funding is in addition to the normal biennium funding cycle for STF Formula and STF Supplemental Funds for transportation projects approved last year by the Board of Directors (“Board”) by Resolution 15-03-13.

Pursuant to state laws and Public Transit Division (“Division”) administrative rules (“Rules”) implementing the STF grant program, TriMet is the state-designated Special Transportation Fund Agency (“STF Agency”) for Multnomah, Clackamas and Washington Counties. As the STF agency, TriMet is responsible for receiving applications for STF funding from transportation providers in the tri-county area; then through its STFAC, reviewing, evaluating, ranking and developing applications for STFAC recommended projects to the Public Transit Division.

The STFAC includes all interested members of the Committee on Accessible Transportation (CAT), as well as representatives from Clackamas, Multnomah and Washington Counties aging and disabilities service agencies, out-of-district transit providers, seniors and persons with disabilities from the three Counties, seniors and persons with disabilities representing out-of-district consumers, Ride Connection, and TriMet.

The STF funding distributed through the process that the STFAC helps inform goes to vitally needed transportation services in the region, including but not limited to:

- Support of additional TriMet LIFT service as well as paratransit provided by agencies such as Wilsonville SMART
- Ride Connection-operated services including GroveLink, Shuttle in the Woods and various U-Ride services
- Special service for seniors and persons with disabilities in Wilsonville, Sandy, Canby, and Molalla
- American Red Cross service recipients transportation
- Mt. Hood Express service for seniors and persons with disabilities
- A range of services provided by Clackamas County Consortium for those with special needs
- Various shuttles and transportation programs by a variety of organizations including NW Pilot Project, Portland Impact, Providence Elderplace, and others.

The STFAC also provides advice regarding the disbursement of federal section 5310 funding, which supports capital, capitalized preventative maintenance, and contracted service for seniors and persons with disabilities, however, no 5310 funding was available in this Discretionary funding process.

The total amount of Discretionary STF funding available for projects within the three-county area for which TriMet is the STF agency generally ranges between approximately \$2 and \$4.1 million, depending on other competing projects within ODOT Region 1 and across the State. In this Discretionary funding application cycle, there were a total of 24 applications, with a total requested amount of approximately \$10.2 million. Due to the fact that substantially less funding was available, applicants were asked to provide a scaled-down request when possible. Generally, the scaled-down request amounts were recommended by

the STFAC. The total of those requests is approximately \$6.2 million, as shown in Exhibit A to the Resolution.

The exact amount of funding available to the three-county area will not be known until ODOT finishes its grant review process. ODOT has identified approximately \$2.1 million in STF funding for ODOT's Region 1, which includes both the three-county area for which TriMet serves as the STF Agency as well as Hood River County. Up to an additional \$2 million is available for projects of statewide significance, some of which could fund projects and services within the three-county area if ODOT chooses based on this competitive grant process.

6. STFAC Application Ranking Process

Transportation providers in the region were notified of the availability of the Discretionary STF grant funds. The STFAC reviewed applications for these funds, and evaluated them on the criteria defined in the *Coordinated Transportation Plan for Elderly and People with Disabilities* and priorities provided by ODOT. The following four criteria were from the *Coordinated Transportation Plan for Elderly and People with Disabilities* used:

1. Project preserves existing services.
2. Project is coordinated between providers avoiding duplication.
3. Project is cost-effective.
4. Project implements one of the strategies recommended in the Tri-County Coordinated Transportation Plan for Elderly and Disabled Transportation Plan (Plan) or improves service coverage as recommended in the Plan.

In addition, the following four state public transportation goals were used as evaluation criteria:

1. Access
2. Availability of Services
3. Connectivity
4. Economic Development

The STFAC reviewed the applications and also asked questions of the applicants regarding their application projects. The STFAC then discussed, reviewed and updated rankings as needed and ultimately approved a ranking and funding levels for Discretionary STF funding as shown in Exhibit A.

7. Financial/Budget Impact

TriMet acts as the "pass-through" agency for these funds – with the large majority going to other non-profit and governmental service providers in the region. TriMet's funds are not part of the STF disbursement. However, depending on which programs ODOT funds, this disbursement of funds may provide up to \$ 255,991 from STF funding to provide for TriMet LIFT vehicles as well as \$100,000 for improvements to the LIFT system that would allow improved customer service and predictability of arrival times for riders.

Much of the other funding represents service and service support that provides for needs that would otherwise have to be met by TriMet LIFT service. Therefore, this process supports efforts that represent a substantial improvement in services targeted for seniors and persons

with disabilities, while reducing what would otherwise be likely costs to TriMet's budget for those services and in addition providing funding for some of TriMet's direct services to seniors and persons with disabilities.

8. Impact if Not Approved

As the designated STF Agency, TriMet is required to rank and forward to ODOT Discretionary STF fund applications in accordance with STF grant program requirements. Failure to approve the Discretionary STF disbursements would jeopardize transportation programs and services to seniors and persons with disabilities provided by TriMet and by other jurisdictions and non-profits around the region both inside TriMet's district and beyond (including Wilsonville, Canby, Sandy, and other portions of Clackamas County outside the TriMet district).

RESOLUTION 16-02-12

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING AN APPLICATION TO THE OREGON DEPARTMENT OF TRANSPORTATION FOR DISCRETIONARY SPECIAL TRANSPORTATION FUNDS BASED ON SPECIAL TRANSPORTATION FUND ADVISORY COMMITTEE RECOMMENDATIONS

WHEREAS, the Oregon Department of Transportation (“ODOT”) has called for ranked applications for Discretionary Special Transportation Fund (“STF”) funding from the tri-county area for FY2017, FY2018 and FY 2019 to improve transportation for seniors and persons with disabilities; and

WHEREAS, TriMet is designated by the ODOT Public Transit Division (“Division”), pursuant to ORS 391.800 to 391.830, as the STF Agency for Clackamas, Multnomah and Washington Counties; and

WHEREAS, pursuant to State law and Division Rules, the TriMet Board of Directors (“Board”) has constituted the Special Transportation Fund Advisory Committee (“STFAC”) to assist the agency in its duties as the STF Agency; and

WHEREAS, the STFAC has evaluated applications from transportation providers and recommended project rankings for application to ODOT for STF funding as set forth in Exhibit A to this Resolution; and

WHEREAS, TriMet will be required to enter into agreements with transportation providers to distribute STF funds (“Agreements”); and

WHEREAS, the total amount of one or more of the Agreements may exceed \$500,000; and

WHEREAS, the TriMet Board, by Resolution dated November 25, 2009, adopted a Statement of Policies requiring the Board to approve intergovernmental agreements and goods or services contracts obligating TriMet to pay in excess of \$500,000; and

WHEREAS, in order to efficiently and effectively execute TriMet’s statutory duties as the STF agency, the Board desires to authorize the General Manager to execute the Agreements;

NOW, THEREFORE, BE IT RESOLVED:

1. That the TriMet Board hereby approves the ranked list of planned project applications to ODOT for Discretionary STF funds as set forth in the attached and incorporated Exhibit A. The General Manager or his designee(s) is authorized to execute any documents necessary to the foregoing.

2. That the General Manager or his designee(s) are authorized to execute Agreements to disburse allocated STF funds to providers.

Dated: February 24, 2016

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency



Legal Department

RESOLUTION 16-02-12

Exhibit A

The STFAC recommends the following ranking of projects, and further recommends that the designated amounts guide TriMet's applications to ODOT for Discretionary Special Transportation Funds with any adjustments necessary to meet the intention of adequately funding the higher ranked projects:

Rank	Provider	Program, Project or Service	Total for FY17, FY18 & FY19	Notes
1	Ride Connection	Inclusive Planning for Delivery of Dialysis Transportation in a Statewide Setting	\$166,986	Recommended for Statewide Significance
2	South Clackamas Transportation District	SCTD Transit & Operations Center	\$350,000	Recommended for Statewide Significance
3	Ride Connection	Vehicle Match	\$127,000	
4	TriMet LIFT	LIFT Revenue Vehicles	\$255,991	
5	City of Canby	CAT Vehicle Match	\$60,762	
6	Ride Connection	Mid Multnomah County Funding Parity	\$234,723	
7	TriMet LIFT	LIFT Automated Customer Information	\$100,000	
8	City of Canby	CAT Security Cameras	\$40,307	
9	Metropolitan Family Services (RC Partner Application)	Metropolitan Family Services Project Linkage	\$217,154	
10	Ride Connection	Hands Free Fleet Retrofit	\$130,265	
11	City of Sandy	Deviated Route, "Sandy Shuttle"	\$271,099	
12	Ride Connection	Server Virtualization	\$214,764	
13	Clackamas County Transportation Consortium	TRP F/T Paid Driver - Dialysis Transportation	\$193,553	
14	South Clackamas Transportation District	3 - 20 Passenger Vehicles	\$200,000	
15	Mary's Woods @ Marylhurst (Clackamas County Application)	LO Medical Rides Enhancement	\$15,900	
16	Clackamas County Transportation Consortium	TRP F/T Paid Driver - Medical Transportation	\$176,679	
17	Ride Connection	New Partner Development	\$197,168	
18	City of Canby	CAT Wilsonville Midday	\$89,148	Recommended for Statewide Significance
19	Ride Connection	Addressing Unmet Need	\$2,225,580	

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Rank	Provider	Program, Project or Service	Total for FY17, FY18 & FY19	Notes
20	Wilsonville SMART	Medical Transportation for E&D operations	\$252,388	
21	Clackamas County	Villages Shuttle Restoration/Expansion	\$82,580	Recommended for Statewide Significance
22	Ride Connection	Mileage Reimbursement Rate Unification	\$290,215	
23	Impact NW (RC Partner Application)	Transportation Services	\$76,135	
24	City of Canby	CAT Southern Canby Connector	\$233,988	

Total: \$6,202,385